



# Learning In Style

Empowering adult immigrants through education.

*A ministry of the Sisters of St. Joseph of Carondelet.*

Learning In Style School located in Minneapolis, is looking for an experienced ESL teacher to join our staff. This position is 12 hours a week, including prep time and temporary for February – June 2024, with the possibility of a position for 2024-25 school year.

The teacher will prepare and lead lessons for a class of intermediate English Language Learners as they work to acquire the Four Language Skills of speaking, writing, reading, and listening in English.

Classes are Mondays – Thursdays, 9:00 a.m. – 10:30 a.m.

The pay is \$22.00 per hour. Sick and Safe Time eligible.

## **Responsibilities**

- Prepare and implement outcome-based lesson plans.
- Create a supportive and effective classroom environment.
- Maintain and report records of student attendance; administer standardized assessments (CASAS) as required.
- Collaborate with teaching colleagues to provide an effective learning experience for students across ability levels.

## **Requirements and skills**

The ideal candidate will have the following qualifications:

- Previous experience as an ESL teacher or similar role including volunteer experience.
- Knowledge of various methods of teaching English to non-native speakers.
- ESL or TESOL or TEFL certification AND/OR teaching experience in English Language, English Literature or similar field.
- Familiarity with Microsoft 365 software, especially Outlook for internal communications and Word for creating student materials; ability to input student attendance data into a simple online database
- Other language abilities are always welcome and helpful.

Please send resume to [apply@csjstpaul.org](mailto:apply@csjstpaul.org)